



1250 John A Papalas Dr., Lincoln Park, MI 48146
p: (313)386-5555 f: (313)386-2048

**National Dental Association
Annual Convention**

**Rosen Centre Hotel – Grand Ballroom C, D, E
Orlando, FL
July 11 – 15, 2018**



INBOUND SHIPPING INFORMATION

ADVANCE WAREHOUSE:

The Rosen Centre Hotel does not have the facilities for receiving exhibit materials prior to July 12, 2018. Therefore, advance warehousing is available. CSS will receive and store freight at our warehouse up to thirty (30) days in advance of scheduled show load in. Freight will be transported to show site on the first scheduled day of move in. Service includes delivery of freight to booth space, storage of empties, and loading out outbound freight.

Note: A 35% surcharge per CWT will apply to the following shipments:

- Storage rates will apply to shipments received prior June 12, 2018 or after July 6, 2018 at 3:00 pm.
- Special Handling shipments: Material delivered by a carrier is such a manner that requires additional handling. This will include, but is not limited, to stacked shipments, loose item placed on top of crates and/or pallets, trailers loaded “high and tight” that inhibit ease of accessibility, mixed loads, carpet only shipments, and uncrated shipments.

Mark and consign all shipments as follows:

NDA Convention
COMPANY NAME & BOOTH NUMBER (if available)
c/o CSS/Arata Expositions, Inc.
2501 Investors Row, Suite 1000
Orlando, FL 32837

This service is provided @ **\$136.00** per CWT (100 lbs.) with a **200 lb. minimum** charge per shipment. All shipment weights are rounded up to the next 100 CWT. All shipments must be prepaid, collect shipments will not be accepted. The phone number for confirmation of freight arrival at the advance warehouse is (313) 386-5555.

Description	Weight		CWT		+Tax (6.0%)=	Estimated Due
		÷ 100 =		x \$136.00		

SMALL PACKAGE: 25 lbs. or less will be charged a flat fee of **\$55.00** per shipment received.

DIRECT (SHOW SITE) SHIPPING:

CSS will receive freight at show site during the scheduled exhibitor move-in date and times. Freight that arrives prior to the specified move-in date could be refused by the facility causing you to be charged a redirect fee by your freight carrier. Service includes delivery of freight to booth space, storage of empties, and loading out outbound freight. Please note the Rosen Hotel dock is at ground level.

Mark and consign all shipments as follows:

NDA Convention c/o CSS/Arata Expositions, Inc.
COMPANY NAME & BOOTH NUMBER (if available)
Rosen Centre Hotel
Grand Ballroom C, D, E
9840 International Drive
Orlando, FL 32819

This service is provided @ **\$138.00** per CWT (100 lbs.) with a **200 lb. minimum** charge per shipment. All shipment weights are rounded up to the next 100 CWT. All shipments must be prepaid, collect shipments will not be accepted. **Exhibitor move-in is scheduled for Thursday, July 12, 2018 from 11:00 am to 4:00 pm. Friday, July 13, 2018 from 7:00 am to 8:00 am (with special authorization).**

Description	Weight		CWT		+ Tax 6.0%	Estimated Due
		÷ 100 =		x \$138.00		

All shipments should be insured by the exhibitor from the time they leave their firm until they are returned from the show. This can be done by adding a “rider” to an existing policy. We are not responsible for shipments left in the booth by the exhibitor. We will count and ship pieces as we remove them from the exhibit hall. CSS shall not be responsible for damage to uncrated materials improperly packed, for any concealed damage, for loss or theft of materials after they have been delivered to the booth, or before we have picked them up for loading out of the exhibit hall. At the close of the show, where carriers fail to pick up or refuse to accept shipments, CSS reserves the right to re-route such shipments where no destination is provided, or material may be hauled to a warehouse pending advice from the exhibitor and they will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling. The foregoing rates do not include any erection, uncrating, unskidding, dismantling, crating, skidding to booth or blocking or bracing cars. Convention & Show Services, Inc. serves as a contractor only and abides by the hours scheduled by the Exhibit Facility and sponsoring association.

Company Name:		Booth Number:	
Address:			
City:	State:	Zip:	
Phone:	Email:		
Signature:	Print Name:		

Visit us at **www.convshow.com** for fast and easy online order processing.